



TFS Mortgage Corporation, Inc.

TFS MORTGAGE EXPRESS CHECKLIST			
Date Rec'd:		Loan # (TFS to assign)	
Borrowers:			
Property Address:			
Loan Amount:		Property Value/ Purchase Price:	LTV:
Rate:		Term:	Points Charged:
Originator:		Anticipated points to originator:	
Property Type: (check one)	SFR	2-4 unit	Condo Townhouse
Occupancy: (check one)	Primary	2nd Home	Investor
Loan Type: (check one)	Purchase	Rate/Term	Cash Out Reverse
Annual property taxes:		Annual homeowner's insurance:	
Homeowner's Assn. Dues:		Annual flood insurance:	
Housing ratio:		Debt ratio:	
Closing Agent Name & Phone Number:			
Year property built:	Home Telephone:		Email address:
Number of years of school attended:		Borrower:	Co-borrower:
Date of Birth:		Borrower:	Co-borrower:
Number of years with current employer or Retired		Borrower:	Co-borrower:
Position held with current employer:		Borrower:	Co-borrower:
Work Telephone:		Borrower:	Co-borrower:
Race:		Borrower:	Co-borrower:
THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED WITH THIS APPLICATION			
Color copy of valid driver's license		Legible copy of Social Security Card	
Most recent month's Pay stubs / Pension / SS Award Letter or evidence of direct deposit		2 years most recent Federal Tax Returns -ALL SCHEDULES	
Two month's most recent bank statement or most recently issued quarterly statement (all pages)		2 years most recent W2s / 1099s and other income documentation	
Divorce decree and property settlement (if applicable)			
Appraisal fees range between \$385-\$795 and will be collected on the 4th business day after Good Faith Estimate and Truth in Lending disclosure are mailed.		Tax bill, homeowner's declaration page, Current Mortgage Payment Statement (all Mortgages)	
WE WILL ALSO NEED THE FOLLOWING FOR ALL RENTAL PROPERTIES OR SECOND HOMES:			
Deed		Tax Bill	
Homeowner's Insurance Declaration Page		Current Lease Agreements	
THE FOLLOWING MUST BE ATTACHED TO THIS REQUEST FORM:			
Complete Credit Report Authorization Form		Completed & Signed Borrower's Certification	

Mortgage Solicitor Certification:

Please accept my signature as verification that this client was:

1. Advised that the fees for appraisal will be collected via credit card authorization on/ or after the 4th business day after the date that initial GFE & TIL are mailed to client.
2. Provided with the TFS Consumer Privacy Notice

Mortgage Loan Originator Signature/Date

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